



## FCI for Abattoirs - Registering



[www.bpex-fci.org.uk](http://www.bpex-fci.org.uk)

To register your abattoir to receive FCI consignment information from your suppliers via the BPEX Food Chain Information service, it is first necessary to complete the abattoir registration form.

Go to the home page of the BPEX trial website at [www.bpex-fci.org.uk](http://www.bpex-fci.org.uk) and click the abattoir registration button to be taken to the registration form.



Complete all of the requested contact details and submit the form.

Your application will then be processed. Your contact details will be added to our abattoir records and your service login details will then be sent out to you.

Once you have received your log in details, you will be able to log on to the Food Chain Information website using the login panel on the home page of the BPEX trial website



To update your abattoir's contact details, or change the recipient email addresses for FCI update emails, please use the Contact Us form.

Simply fill in your name and email address and provide details of any changes.

If you have a problem with any part of this registration procedure please contact:

### FCI Helpline

BPEX Ltd, PO Box 44

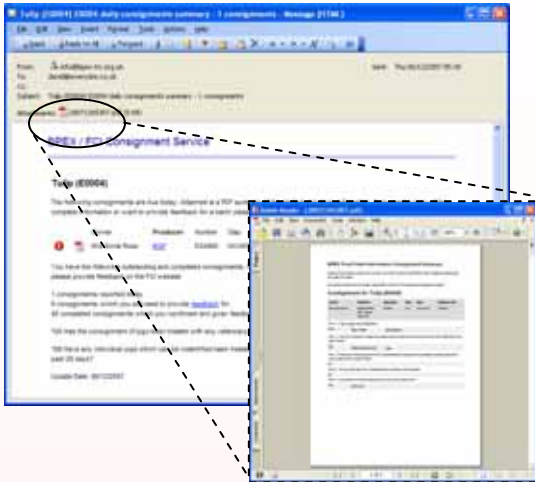
Winterhill House, Snowdon Drive, Milton Keynes

MK6 1AX

Telephone: 01908 844331, Fax: 01908 844214



## Your abattoir services



### 1. Your daily update emails

Once registered on the Food Chain Information System you will start receiving daily update emails.

The update emails will arrive at around 5:30am in the morning and will contain the list of all the consignments that are due at your abattoir that day. A PDF summarizing any pertinent consignment information will be attached to the email.



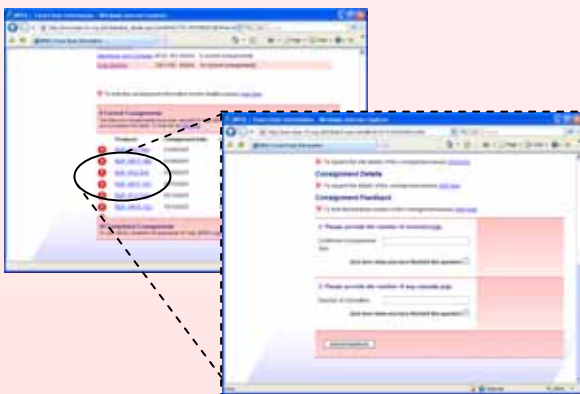
**Tip: If a consignment has any abnormality or specific issues declared by the producer they will be marked by an exclamation mark for your attention.**



### 2. Your online services

In addition to daily emails you can access an archive of all of your consignments and view copies of full FCI reports at any time via the FCI website at [www.bpex-fci.org.uk](http://www.bpex-fci.org.uk).

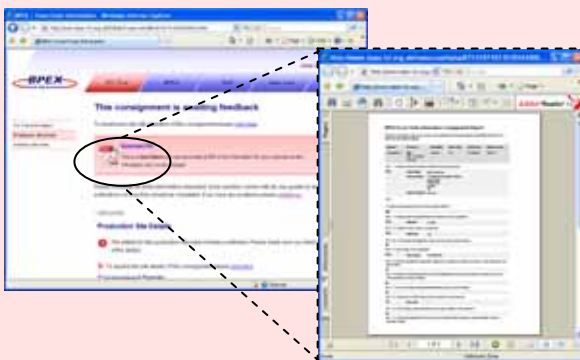
**Tip: If for any reason you do not receive an email in the morning you can still log onto the website to check your consignment list for the day.**



### 3. Consignments and feedback

Once you have processed a consignment you can provide feedback to the producer. You can access the feedback screen via the website or by clicking the "feedback" link in your daily email.

The feedback link will ask you to confirm to the producer the number of pigs with abnormalities and the total number in the consignment.



### 4. Archived Reports

The BPEX web-site will keep a complete archive of all of your consignments securely for you.

You can log onto the service at any time and review all consignment information and print complete PDF reports of each consignment.